

Approved For Release 2004/04/13 : CIA-RDP80M01082A000600190007-3

Sx90. 4-6-85

4709

73-1424

SECRET

25X1

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Next 1 Page(s) In Document Exempt

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UNCLASSIFIED	CONFIDENTIAL	SECRET
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EXECUTIVE SECRETARIAT

Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	S/MC				
4	DDS&T				
5	DDI				
6	DDM&S				
7	DDO				
8	D/DCI/IC	X			
9	D/DCI/NIO				
10	OGC				
11	OLC				
12	IG				
13	Compt				
14	D/Pers				
15	D/S				
16	DTR				
17	Asst/DCI				
18	AO/DCI				
19					
20					
21					
22					
SUSPENSE		Date			

Remarks:

Perhaps the response will be EYES ONLY but I doubt that this should be. How about SECRET or SECRET/SENSITIVE? If you agree, please have someone redo.

Exec 
27 December 1973
Date

25X1

DCI/DDCI

Routing Slip

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TO: *

		ACTION	INFO.			ACTION	INFO.
1	DCI			11	IG		
2	DDCI			12	D/PPB		
3	DDS&T			13	SAVA		
4	DDI			14	ASST/DCI		
5	DDO			15	AO/DCI		
6	DDM&S			16	EX/SEC		
7	D/DCI/IC	✓		17			
8	D/ONE			18			
9	GC			19			
10	LC			20			

Jan 74

SUSPENSE

Date

Remarks:

*No — Let's get a
Big List system
established then feed
activities into it
gradually*

DCI/DDCI

1/2/74

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ADMINISTRATIVE - INTERNAL USE ONLY

25 February 1974

MEMORANDUM FOR: Inspector General

SUBJECT: Classification/Declassification of
Information

Attached is the DCI/IC Staff response to your memorandum dated 11 February 1974 requesting classification/declassification information.

EO/DCI/IC

STAT

Enclosure:

Distribution:

- O & 1 - Addressee
- 1 - IC Admin
- 1 - AO/DCI
- ✓ 1 - IC Registry

ADMINISTRATIVE - INTERNAL USE ONLY

ADMINISTRATIVE - INTERNAL USE ONLY

COMPONENT: ICS

1. Six officers have classification authority for TOP SECRET
twenty-eight officers have classification authority for SECRET
none for CONFIDENTIAL.
2. Six officers have authority to exempt.
3. Classification officers are selected according to the position
they occupy on the T/O.
4. The number of papers classified by each officer each month
varies by office - the span is from 36 to 8.
5. Yes, classification officers receive a copy of their personnel
actions which give the NSCA.
6. Yes, secretaries know the level of classification authority
for their supervisors.
7. No, we do not have a training course for classification officers.
8. Not applicable
9. Not applicable
10. Yes, new officers are allowed to exercise classification authority.
11. We have discussions and meetings to familiarize employees
with the Executive Order. In addition, we periodically circulate
the NSC Directive and
12. No, we do not have any written office guidelines - this is left
to the discretion of the officers.
13. No, other than checks made by the head of each component
and he would be responsible in determining whether material
is properly classified.
14. Executive Officer
15. No, we have not established a system for review of material
previously classified with the object of downgrading or declassifying.

-2-

16. Approximately 100% of our material is exempt from declassification.
17. Category 2 - 100%
18. We use "Warning Notice" when the subject matter deals with sensitive methods and sources.
19. No, we do not have pre-classified forms - we use pre-classified forms that are the responsibility of other offices.
20. Yes, there has been a significant change in classification levels. Each classifier is more sensitive to the levels and is using more discretion in making classifying decisions. At the present time many papers are identified as "Admin-Internal Use Only" and are not classified secret or below, which is a practice we did not formerly follow.
21. Yes, officers with classification authority are permitted to determine classification without review by the head of the operating component.

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11 FEB 1974

MEMORANDUM FOR: Office of the Director (Mr. Evans)
Deputy Director for Operations
Deputy Director for Intelligence
Deputy Director for Management & Services
Deputy Director for Science & Technology

SUBJECT : Classification/Declassification of Information

1. All government departments and agencies are required to conduct an annual review of their own administration of directives on classification, downgrading, declassification and safeguarding of National Security information. In this connection, the Office of the Inspector General is involved in a survey to determine whether Agency officers with classification authority are complying with the guidelines established under Executive Order 11652, the NSC Directive of 17 May 1972, and [] We have prepared the attached questionnaire which we are asking you to forward to your operating components. It would be helpful if we could have their responses no later than 28 February 1974.

2. It is important to note that substantive intelligence and cable traffic are not relevant to the survey, and responses to the questionnaire should therefore exclude these categories.

3. The Inspection Team will also conduct random interviews in each Directorate and will spot-check files as necessary to complete the survey. It is not the intent of this survey to identify specific classification abuses.

[]
S. D. Breckinridge
Acting Inspector General

Attachment A/S

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ADMINISTRATIVE-INTERNAL USE ONLY

ADMINISTRATIVE - INTERNAL USE ONLY

COMPONENT: _____

1. How many officers in your component have classification authority for TOP SECRET _____, SECRET _____, CONFIDENTIAL _____?
2. How many officers in your component have authority to exempt?
3. How are classification officers selected?
4. How many papers are classified by each officer each month?
5. Do classification officers have written delegation of authority to classify?
6. Do secretaries know level of classification authority for their supervisors?
7. Do you have a training course for classification officers?
8. How often is the course run?
9. Do you have refresher training? If so, how often?
10. Are new officers allowed to exercise classification authority before training?
11. Do you have a program to familiarize all employees with the Executive Order, the NSC Directive and HR 10-23?
12. Are there any written office guidelines on determination of level of classification?
13. Are there any checks to determine whether material is properly classified? If so, who is responsible? Describe the system.
14. Who is the component authority in case of dispute on level of classification or exemption from declassification?

(See other side)

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15. Have you established any system for review of material previously classified with the object of downgrading or declassifying?
16. What percentage of your material is exempt from declassification?
17. What percentage of exempted material is covered by Exemption Category 1? 2? 3? 4?
18. Under what circumstances do you use Warning Notice - Sensitive Intelligence Sources and Methods Involved?
19. Do you use pre-classified forms? How often is classification reviewed?
20. In general, has there been a significant change in classification levels used on written material since the issuance of Executive Order 11652? Please compare FY-72 and FY-73 to arrive at your estimate.
21. Are officers with classification authority actually permitted to determine classification without review by the head of the operating component?

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ADMINISTRATIVE - INTERNAL USE ONLY

SECRET

74-510007-2

6 MAR 1974

DCI/IC 74-0968⁰⁴⁶¹

Lt. General Lew Allen, Jr. (USAF)
Director, National Security Agency
Ft. George G. Meade, Maryland

Dear Lew:

On 28 February I had the good fortune to hear an extremely compelling briefing on COMSEC, as presented by NSA's [redacted] [redacted] Our auditorium was packed, and interest remained keen throughout. I know that those who heard the briefing received a very strong appreciation of the US vulnerability to technical penetration of our communications. Special thanks go to [redacted] for his careful organization and articulation of this potentially complicated subject.

As you know, I feel a strong need to develop ways to protect the security of US intelligence information. Certainly one way to do this is to have such lectures as this given widely in the Intelligence Community, and also at appropriate policy-making levels of the government. I hope that you will take the initiative to see that this is done. If I can be of any assistance in such a program, please call on me.

Sincerely,

/s/ Bill

W. B. Colby

DCI/IC/CS: [redacted] ho 4 Mar 74

Distribution:

Orig. - addressee
1 - DCI
1 - DDCI
1 - BR
① - IC Registry
1 - CS subject
1 - CS chrono
1 - [redacted] chrono
1 - US/B

SECRET

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SUBJECT

Short Thank you to NSA for COMSEC Briefing on February 28, 1974.

REMARKS

DCI Signature.

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SUBJECT: Invitation to a Communications Security Lecture

lecture extremely interesting, beneficial, and it will serve to provide an excellent background of the Soviet threat as well as some U.S. vulnerabilities. Therefore, I urge the widest possible attendance from managers and especially those officers engaged in the operational, security, and counter-intelligence fields.

3. It is anticipated that the lecture will run two hours. Attendees must have a Top Secret Clearance and possess the following compartmented clearances:




STAT

4. Please forward, by 7 January, the names of appropriately cleared personnel whom you wish to attend to 
Communications Security Staff, 612 Magazine Building, extension 

STAT



 Director of Communications

STAT

cc: ES

Distribution:

- 1 - Each Addressee
- 1 - ES

~~SECRET~~

DD/NSIS

OC-M-73-681
20 December 1973

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Management and Services
Deputy Director for Operations
Deputy Director for Science and Technology
Deputy to the DCI for the Intelligence
Community
Deputy to the DCI for National Intelligence
Officers
General Counsel
Legislative Counsel
Inspector General
Comptroller

SUBJECT : Invitation to a Communications Security
Lecture

1. On 10 January 1974, at 10:00 a.m. in the Headquarters Auditorium, [] Chief, Communications Security and Techniques Division, COMSEC Directorate, National Security Agency, will present a comprehensive lecture entitled: REVIEW OF NATIONAL LEVEL COMSEC KNOWLEDGE OF SOVIET INTELLIGENCE EXPLOITATION OF U.S. COMMUNICATIONS. The lecture will cover the following topics:

- a. Missions and functions of the Communications Security and Techniques Division, NSA
- b. Key problems of communications security
- c. An overview of the Soviet intelligence organization
- d. A systematic look at Soviet strategic military operational intelligence
- e. Intelligence gaps: What we do not know about Soviet SIGINT functions
- f. Issues involved with the loss of cryptographic material

2. Some members of my staff have attended a similar presentation given by [] We believe you will find the

~~SECRET~~

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JMC's comments:

Please prepare appropriate note. Note to
Secretariat to remind DCI to mention this at USIB.

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